



DocMinder Qualifying Questions:

1. Do you presently manage tasks/projects with email, calendar or spreadsheets; worried that tasks/projects are overlooked?
2. Overwhelmed with managing and consolidating various information channels to gather reporting information?
3. Are you manually alerting respective managers of regulatory updates?
4. Consistently monitoring policies and ethical standards without a secure, centralized view to assess and evaluate accountability. (Who needs to do What, and When; along with related documentation and/or email conversations).
5. While preparing evidence reporting for auditors do you realize you have limited or inaccurate data; manually locate follow-ups, action items, while collaborating with team members using phone calls and email?
6. Do you create task checklists or business procedures (workflow)? Frustrated with moving the project forward & knowing the current status?
7. Are ad-hoc compliance initiatives managed across multiple units, departments and locations resulting in redundancies or duplicities?
8. Is it difficult to reassign tasks while an employee is unavailable due to illness, vacation or no longer with the company?
9. Would you like to evaluate and identify performance based on task/project completion by individual, group or category?
10. Discouraged by previous automation efforts – time consuming implementation and costly required technical assistance.

List of Common DocMinder Uses:

- Reporting for HIPPA, Risk, or JCAHO
- Incident and Case Management
- Regulatory Intelligence
- Corporate Integrity Agreements
- Healthcare Audit Management
- Quality Management
- Policy and Procedure Management
- Training and Certification Accreditation Management
- Patient Satisfaction Surveys and Complaints Management
- Environmental Health and Safety